**Cornerstone Evangelical Church, Abergavenny**

**Job Application Form**

**APPLICATION FORM FOR PAID OR VOLUNTARY WORK WITH CHILDREN, YOUNG PEOPLE AND ADULTS**

We ask all prospective workers with children, young people and adults to complete this form. If there is insufficient room to fully answer any question, please continue on a separate sheet. The information will be kept confidentially by the church, unless requested by an appropriate authority.

**POST : ……………………………………………………….**

**1. Personal Details**

Full Name:

Maiden/Former Name(s):

Date and place of birth: \_\_\_\_ /\_\_\_\_\_ /\_\_\_ Place of birth: ………………………………………………

CURRENT ADDRESS:

Postcode: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Tel No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Mobil Tel No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email address: \_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How long have you lived at the above address? \_\_\_\_\_\_\_\_\_\_ Years \_\_\_\_\_\_\_\_\_\_\_Months.

Please provide your previous address if you have lived here less than 5 years.

How long have you been a regular attendee at Cornerstone Evangelical Church? ………………

**2. Employment History (if applicable)**

Please tell us about your past and current employment / voluntary work in the table below.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Employers Name and Address** | **Employed**  **from (Date)** | **Employed**  **to (Date)** | **Job Title and**  **Description** | **Reason for Leaving** |
|  |  |  |  |  |
|  |  |  |  |  |

3. Please provide some details of any involvement with church or voluntary organisations you may have been involved with and your role (if applicable). Please do this on a separate sheet.

4. Have you ever had an offer to work with children, young people or adults with care and support needs declined?

NO (Please tick) /

If yes, please give details

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**5. References**

Please provide the names, addresses (plus email address), telephone numbers and relationship of two people who know you well and would be able to provide either a personal reference or a professional reference and able to comment on your character and/or previous /present work with either children, young people or adults.

**Good Practice**: You should not ask your close friends or family for a reference. At least one referee should be external to the church; the other should be from the Church and able to comment, from their own experience, of your involvement to date. If you have moved from another church in the past five years, you should find a referee from your previous church. Always seek their permission before submitting their names.

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address Address

Post Code Post Code:

Tel No \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Tel:No \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relationship \_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Relationship

Email Email

**Please encourage your referees to respond promptly to the e-mail requesting the references.**

Please confirm that you understand and agree to a Disclosure Check should we wish to appoint you to a post involving working with adults and/or children. The DBS Check will only be completed when two satisfactory references have been received.

I confirm that the submitted information is correct and complete, I understand and agree to the conditions involving a Disclosure Check.

Signed\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_